



Recap: Tuesday, March 31, 2015

A. Reports (BI):

- All modules were updated.

B. Security:

- Nothing to report.

C. Follow Up Issues:

- **INTR and IPAC Processes (4802 transactions)**
 - a. With regards to IPAC and INTR disbursements, a two-step process occurs. A vendor invoice (payable) is created which is followed by a disbursement (clearing of the invoice to cash). On January 23, 2015, a system accelerator was implemented on disbursement jobs. Therefore, the second step in the process was looking for that invoice before it was completed in the appropriate tables. Where the disbursement job did not find open invoices, it created the disbursements as advances (posting 4801/4802 instead of the normal 4901/4902). The [attached chart](#) shows, by business area, the counts and dollars that will be reclassified from 4802 to 4902. 27 of the 28 agencies are complete. Forest Service is 50% complete with 200 documents remaining amounting to \$1.3 million and a projected completion date of 4/14/2015.

D. Open Discussion:

- The Account Manager will reach out to APHIS concerning it taking 48 hours for codes to be loaded in Concur.